

NEW VENDOR FORM

Listed below are the requirements for becoming a vendor of CCS Construction. Please ensure all information requested is provided prior to any work commencing. <u>Absolutely no payment will be</u> made for services of any kind until all information below is received.

Contact Information

Company Name:

Contact Name:

Address:

Office Phone:

Office Fax:

Cell Phone:

Email Address:

Required Documents

- 1. Valid certificate of Workers' Compensation insurance
- 2. Valid certificate of General Liability insurance
- 3. Completed W-9

Insurance Requirements

Certificates of insurance <u>must be sent directly from the carrier</u> to CCS Construction via email to <u>geri@ccs-construction.com</u> or fax to (407) 624-5624.

CCS Construction, LLC shall be specifically listed as additional insured.

Vendor shall maintain in effect all insurance coverages as required under Chapter 489, Florida Statutes at the Vendor's sole expense and with insurance companies licensed to do business in the State of Florida. All insurance policies shall contain a provision that the coverages afforded thereunder shall not be canceled or not renewed, nor restrictive modifications added, until at least thirty (30) days prior written notice has been given to CCS Construction.